

**Water/Wastewater Commissioners’  
Meeting Minutes  
January 13, 2009**

Present: Walter Murray, Chairman  
Robert Courage, Vice-Chairman  
Larry Anderson  
Evelyn Gendron  
Absent: Merv Newton, Member

**Call to Order:**

Chairman Murray called the meeting to order at 6:00 p.m.

**Press and Public Comments:**

There were no members of the press present, nor public comments received this evening.

**Appointments:**

There were no appointments this evening.

**Decisions:**

Approval of Final Minutes – Vice-Chairman Courage made the motion to approve the minutes of the meeting held on December 30, 2008 as presented. Chairman Murray seconded the motion. All voted in favor.

Water Users Fee/Tax Collector’s Warrant – The Commissioners signed this document as presented, amounting in all to the sum of \$47,864.01 for the December 2008 Bill Commitment 081231 and \$565.54 for the December 2008 Final Bills issued.

Sewer Users Fee/Tax Collector’s Warrant – The Commissioners signed this document as presented, amounting in all to the sum of \$46,641.64 for the December 2008 Bill Commitment 081231, and \$242.89 for the December 2008 Final Bills issued.

Water Abatement Request – 83 West Street – Superintendent Anderson advised the commissioners that two bills had been generated in error as the meter was destroyed during a house fire on March 22, 2008. Chairman Murray made the motion to approve this water abatement request submitted on behalf of the residents to eliminate the charges generated on two bills totaling \$37.50. Vice-Chairman Courage seconded the motion. All voted in favor.

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## **Discussions:**

Water & Sewer Warrant Articles and 2009 Budget Update – Superintendent Anderson began discussions by explaining the figures and savings appearing on the 2009 Budget Comparison Worksheet distributed to the commissioners. Calculations included percentage-based budget figures regarding non-union wage increases, union/non-union sick-time buy-out, the 2008/2009 sewer budget comparisons including the wheel loader cost (a special warrant article per RSA 32) and possible trade-in value, and the 2008/2009 water budget comparison. Mr. Anderson said he is expecting firm, updated figures from the Finance Director before the operating budget warrant article information can be finalized. He presented the draft wording and estimated values of the 2009 Warrant Articles, noting those that contain possible cost reductions and/or increases in value and their reasons (attached to these minutes as a permanent record). 2009 Warrant Articles pertain to:

Water Department Operating Budget - \$1,335,597  
Wastewater Treatment Operating Budget - \$1,695,312  
Wastewater Treatment Facility Wheel Loader Replacement - \$92,490.00  
Curtis Well Facility Improvements - \$295,925 (estimated)  
Milford/Wilton Inter-municipal Agreement – no stated dollar value

Mr. Anderson will contact the Wilton Water Commissioners to see if they want to hold a special meeting regarding the status/details of an anticipated Town of Wilton Warrant Article pertaining to Milford's Warrant Article regarding the Milford/Wilton Inter-municipal Agreement.

Ground-Water Supply Assessment Proposal – Superintendent Anderson introduced the packet of information received from Mr. Gary Smith of Wright-Pierce entitled "Ground Water Supply Assessment for the Milford-Souhegan River Valley Aquifer". Mr. Anderson drew the commissioners' attention to the proposed timeline for the study appearing on page 8, which summarized the FY09 and FY010 work schedule and costs to be shared between the Town of Milford and USGS. Mr. Anderson will contact Gary Smith to discuss the next phase of the project and will place this topic on the next meeting agenda.

## **Items on Hold, Awaiting Information:**

Curtis Well Improvement Project – Mr. Anderson presented the two-page list of contractors prepared by Stantec Consulting for the meeting to be held on January 22, 2009.

## **Information Items Requiring No Decisions:**

Economic Stimulus Funding Meeting Summary – Mr. Anderson presented information on this topic received from Wright-Pierce, Stantec, and Bill Parker, Director of Community Development.

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**Future Appointments/Meetings:**

The next meeting of the Water and Wastewater Commissioners will be held at 6:00 p.m. on Tuesday, January 27, 2009, at 564 Nashua Street, in the Water Utilities Conference Room.

Mr. Anderson said he will inform the commissioners tomorrow morning of the location for the January 14, 2009 Budget Committee meeting scheduled to begin at 7:00 p.m.

The budget hearing is scheduled for January 19, 2008 at 6:30 p.m. in the Town Hall Auditorium.

The Curtis Well Facility project bid opening will be held at 2:00 p.m. on Thursday, January 22, 2009, at 564 Nashua Street, in the Water Utilities Conference Room.

The Deliberative Session will be February 7, 2009 at 9:00 a.m. in the Town Hall Auditorium.

The Town Voting Day will be held at the Milford Middle School on March 10, 2009, 6:00 a.m. – 8:00 p.m.

**Adjournment:**

A motion to adjourn was made by Chairman Murray at 7:00 p.m. Commissioner Newton seconded the motion. All voted in favor.

Respectfully submitted,

Evelyn B. Gendron

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Walter Murray – Chairman

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Date

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Robert Courage – Vice-Chairman

\_\_\_\_\_  
Date

\_\_\_\_\_  
Merv Newton – Commissioner

\_\_\_\_\_  
Date

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